

**ELYRIA PUBLIC LIBRARY
POSITION POSTING**

Job Title: Maintenance I-Custodian – 20 hours

Initial Assignment: Central or West River

Immediate Supervisor: System Services Coordinator

Positions Supervised: None

Position effective: Immediately

JOB RESPONSIBILITIES:

Under general supervision, this position is responsible for the cleaning, custodial, and grounds maintenance.

QUALIFICATIONS:

- Ensure the library is cleaned daily: restrooms, sinks, mirrors, halls, floors, carpets.
- Knowledge of housekeeping procedures and techniques.
- Move furniture, shelves, materials and equipment.
- Empty trash and prepare for pickup.
- Clear sidewalks of snow; spread salt.
- Assist with maintaining the grounds: pick up trash, weed beds, rake leaves, trim, shrubs and hedges.
- Perform additional tasks as assigned.

Hours: 20 hours per week, including evenings & weekends

Pay rate: \$12.85 per hour
Current rate for a lateral move.

Full description is available on the resources page.
Apply to HR Coordinator at apply@elyrialibrary.org
EOE Drug Free Workplace